Test script <Optional: Name test script>

<<In this template (blue) text stands in between << and >> (<<text>>). The text contains sample text, comments or explanations and should be deleted or replaced by final text. Depending on need all other standard text can be removed.

N.B.: The final form and content of the test script is organization and sometimes project specific. This way of documentation is one of the possibilities in MS Word. Depending on the situation documentation in a spreadsheet can be a good alternative. For that situation templates are available also. >>

## Identification

|  |  |
| --- | --- |
| Identification (of test script): | <<unique identification of this document>> |
| Execution date: | <<execution date>> |
| Identification test specification: | <<reference to the document in which the test cases and its origin are described >> |
| Version test script: | <<0.1>> |
| Author: | <<<<enter the name in the properties under custom>>>> |
| Test object incl. version: | <<description of test object(s) and related version number(s)>> |
| Test basis incl. version: | <<list the test basis with version numbers. (Note: these should be the same as the test basis in the test plan!!!)>> |

## Preparation of the initial situation

Before this test script can be executed the following actions should be taken to create the desired initial situation:

<<Actions to be taken before start such as:

Refresh the database and build a database with “real” functions or

Load a certain database (for example reference to a certain back )

Configure the desired system for exact date and so on>>

## Actions and controls

<<Explanations:

At 'Id': reference here to the test cases.

Commonly used conventions are:

ff-aa, where 'ff' is the number of the test case and 'aa' the number of the test case to be executed. For one test case it can be necessary to execute several actions. When the number of test cases grows ‘aa’ starts with 01;

nn-ff-aa: the same as above but with 'nn' to indicate the number within this test script (is always increasing starting with 01);

if one wants to describe a ‘initial situation’ one can describe a first action at the test case. Otherwise one can use step 1.2 if this applies to the whole test script;

At ‘Pass/Fail': ‘Pass’ can be marked with a check or a ‘P’, ‘Fail’ can be marked with an X or an ‘F’. Defects numbers are stored in the Remarks section. You can use the column “Remarks” for additional statements or observations. >>

|  |  |  | **Logging** | |
| --- | --- | --- | --- | --- |
|  |  |  | **Pass/Fail** | **Remarks** |
| **Id** | **Action/**  **Control** | **Description** |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

## Scrubbing the test environment

<<You need to scrub the test environment and reset it back to the original state prior to the next test run. This has to be done in order for the subsequent tests to be valid and not contaminated with the previous test results**.** >>

## <<Optional:>> <Management information>

<< Describe in this paragraph management information (for test manager or tester), for example:>>

<

|  |  |
| --- | --- |
| Hours planned: |  |
| Hours spent: |  |

and/or:

|  |  |
| --- | --- |
| Number of test actions passed |  |
| Number of test actions failed |  |
| Number of not executed test actions: |  |
| **Total:** |  |

>